



EARLS COLNE PARISH COUNCIL

Minutes of Parish Council Meeting

7pm on Wednesday 17th July 2024

in the Parish Chamber, Village Hall, York Road, Earls Colne, CO6 2RN

Present: Cllr N Spelling (Chair), Cllr T Calton, Cllr N McKean, Cllr J Jemmett, Cllr R Ranns, Cllr L Bauckham-Leys, Parish Clerk D Ellison (minute taker)

Members of the public: Donna Goodchild, Colin Canning, Robert Barton

1. To receive apologies for absence, resignations and new appointees
 - a. Absent were: Cllr J Happs, County Cllr C Siddall, District Councillor G Spray, District Councillor G Courtauld.
 - b. Resignations from Cllr K Kerlake, Cllr J Parish
 - c. Welcome to Dave Newbery – who joins the Community Worker team
2. To receive declarations of interest
 - a. None declared
3. Public participation session with respect to items on the agenda
 - a. Chair agreed that Donna Goodchild could make comment to the Councillors.
DG wished to make reference to the previous meeting content and give feedback
 - her personal experience regarding the Neighbourhood plan was one of apathy by residents
 - the call for sites had been available longer than was stated at the meeting
 - ECPC Village Hall booking documentation was incorrect and in general communication regarding village booking was poor, she would have preferred being given the documentation/emailed the documentation rather than sign posted to the link to the website, but was pleased to hear from the councillors that a proactive approach was being taken.
4. To approve the minutes of the following meeting: Annual Parish Council Meeting, 19th June 2024
 - a. Approved
5. To receive updates from ECC Councillor
 - a. No report was issued from Cllr Siddall
6. To receive updates from BDC
 - a. Cllr G Spray report was issued and reviewed
 - b. No report was issued from Cllr Courtauld

7. Councillor Reports:

7a) Finance

1. To approve June 2024 bank reconciliation
 - a. Approved unanimously
2. To approve Financial reports for June 2024
 - a. Approved unanimously
3. New banking options presented.
 - a. Cllr J Jemmett proposed moving to Lloyds Bank. Approved unanimously.
4. Scribe Hall booking system presented.
 - a. Cllr J Jemmett proposed its implementation. Approved unanimously.

Outstanding actions from previous month

To approve direct debit schedule for 24-25 (7a3 Finance)

Not approved. Outstanding action by Cllr J Jemmett. To be completed and presented for August meeting

To approve Financial Risk assessment (action 7b C&)

Not approved. Outstanding action by Cllr J Jemmett. To be completed and presented for August meeting

Actions to address the internal report will be agreed and shared with council at the next meeting.

Completed and approved.

7b) Compliance and communication

- a. Standing Orders completed. Cllr LBL proposed. Approved unanimously
- b. Calendar content presented current position for implementation was proposed. Approved unanimously
- c. Naming convention was explained
- d. Councillor induction process. Deferred until policies and handbook completed

7c) Planning

1. To review decisions reached
2. To consider current applications

Application No.	Location	Description
Ref. No: 24/01396/HH	3 Swallow Field Earls Colne Essex CO6 2RW	Single storey side extension
Ref. No: 24/01180/PLD	Becklands Farm America Road Earls Colne Essex CO6 2LB	Application for Certificate of Lawfulness for a proposed development - Erection of outbuilding.
Ref. No: 24/01437/VAR	De Vere Grove Land South of Halstead Road Earls Colne Essex	Variation of Condition 2 of (Approved plans) of approved application 20/02205/REM
Ref. No: 24/01406/VAR	Becklands Farm America Road Earls Colne Essex CO6 2LB	Application for variation of conditions 2 and 4 of planning permission 24/00679/FUL for the change of use of former farm workshop to 1 No. four bedroom dwelling. Variation would allow the change of the in design adding a single storey side infill extension and changes to the materials.

Action: No challenges made to the above.

7d) Neighbourhood Plan

Cllr T Calton proposed that the Parish Council offered no comments or objection to the applications received this month, which was unanimously approved.

7e) Village Environment

Cllr N Mckean presented his report.

Actions arising: Remove flower box at top of station road.

Remove tubs at top of Foundry Lane

Remove raised bed from triangle junction at Church



8) Museum

Cllr N Spelling proposed that Cllr Lb-Leys will be appointed as Trustee on behalf of ECPC

Approved unanimously.

Cllr N Spelling thanked Colin Canning for submitting an update and asked him to brief the councillors.

Going forward this report will be provided by Cllr LBL

Cllr N Spelling proposed the signing of both the Letter of Support and the transfer of registered title documents. Approved unanimously.

9) Clerks report:

Details of S106 applications are:

- a. Church bench- subject to funds available if not fully contributed by S106 allocation
Proposed by NS. Approved unanimously.
- b. Standpipe for Queens Road Allotments and Bench for rest area.
Proposed by NS. Approved unanimously.
- c. Village planting plan including planters and planting
Proposed by NS. Approved unanimously.
- d. New playground equipment and refurbishment at ECRC.
Proposed by NS. Approved unanimously.

All of the above are subject to usual S106 requirements.

Action arising Clerk to meet with Duncan McCubbine and Colin Cannings to resolve the lease issues.

Four Colnes Show; Project Lead Cllr N Spelling, Cllr J Jemmet and Cllr LBL to support along with Clerk.

North Essex Cycle Path: Action arising Cllr N Spelling requested an update from Cllr J Happs for next meeting.

Chair closed the meeting to the public. 9.15pm